



Halifax Regional
School Board

RFP #3211

SCHOOL FACILITY PLANNING CONSULTANT

Closing Date: Thursday August 9, 2007
Closing Time: **12:00 NOON**
Opening Time: **12:00 NOON**

Closing Location:

Halifax Regional School Board
90 Alderney Drive
Dartmouth, N.S.
B2Y 4S8

Board Contact:

Madelyn Bell, Coordinator of Procurement
Halifax Regional School Board
Tel: (902) 464-2000 #2010
Fax: (902) 464-2238

*The Halifax Regional School Board encourages equity and affirmative action
programs.*

HALIFAX REGIONAL SCHOOL BOARD

REQUEST FOR PROPOSALS

SCHOOL FACILITY PLANNING CONSULTANT

TERM: August 2007 – April 2008

1. INTRODUCTION

The Halifax Regional School Board requires the services of a professional School Facility Planning Consultant to provide support for the first of three phases of work in the development of a 10-Year Master Plan for all of HRSB school facilities. The subsequent two phases of work will be put through another Request for Proposals process in 2008. The Board is seeking proposals from qualified consultants for this service. The successful proponent will develop, facilitate, lead, and summarize the consultative processes undertaken and will be responsible for all final products and presentations. They will work in partnership with Board staff and volunteer Advisory Committees and will report directly to the Superintendent or designate. The ability for the successful proponent to provide service in a timely manner is crucial.

2. PROPONENT'S QUALIFICATIONS

Qualifications

The service contract will be awarded to a responsible proponent primarily engaged in providing the services as outlined in this Request for Proposal, including the following competencies:

- Extensive experience in various methods of community participation with specific skills in the facilitation of planning topics in varying group sizes.
- Substantial urban and rural planning experience and knowledge of current urban design practices.
- Experience in executing and documenting planning processes.
- Experience and knowledge in school facility design and planning practices.
- Skills in managing large volumes of demographic data.
- Presentation and graphic design skills.
- The ability to apply knowledge of relevant statutes and legislation relating to facility planning and the school board (i.e. the Education Act, Municipal Government Act, HRM municipal plans and subdivision bylaws).
- The ability to conceptualize and write plain language reports and policies.
- The ability to work and communicate effectively within the Halifax Regional School Board, with students, parents, community members and external groups such as government agencies.
- The ability to maintain and promote confidentiality as the norm.

Proponents are required to provide evidence of their experience through providing summaries of similar projects.

3. ***SPECIFIC JOB COMPONENTS***

Background

The Halifax Regional School Board (HRSB) believes in making every school a great school. In the most recent Annual Report, Superintendent Carole Olsen outlines seven strategies to making every school a great school: Strong Vision, Effective Planning, Student Voices, Active Partnerships, Genuine Equity, Exceptional Employees and Adequate Funding. Based on this strong dedication to the creation of great schools, the HRSB will be undertaking a school facility planning process which has been titled "Imagine Our Schools". Every school within the HRSB will be involved over the next 3 years in this innovative process. (Please refer to the appendices for details.)

The HRSB is experiencing the challenges of aging facilities, declining enrolments, unpredictable regional development, and limited funding. The effects are excess capacity in many of the board's schools, overcrowding in others, and difficulty in properly providing school programming, modern technology, arts and music opportunities and physical activity options. HRSB welcomes the new Halifax Regional Municipality Regional Plan and looks forward to coordinating the school facility planning process with HRM's visions of the region.

In short, the HRSB would like to receive community-based input for the development of regional proposals for school facility needs. The outcome of all consultations will be the development of the 10-Year Master Plan. The first phase of this process is the subject of this Request for Proposals.

Timeline

Phase 1: August 2007-March 2008 (please refer to appendices for details)

- Peninsula Halifax, which consists of the 17 schools in the Citadel High School Family of Schools
- Eastern Central HRM (Dartmouth, Cole Harbour, Prestons and Eastern Passage) which consists of the 44 schools in the Families of Schools of Dartmouth High School, Prince Andrew High School, Cole Harbour District High School and Auburn Drive High School

Phase 2: 2008/2009 (not included in this contract)

- North Central HRM which consists of the 32 schools in the Families of Schools of C.P. Allen High School, Lockview High School, Millwood High School, and Sackville High School

Phase 3: 2009/2010 (not included in this contract)

- Western HRM which consists of the 31 schools in the Families of Schools of Sir John A. Macdonald High School, J.L. Ilesley High School, and Halifax West High School
- Eastern Rural HRM which consists of the 13 schools in the Families of Schools of Musquodoboit Rural High School, Eastern Shore District High School, and Duncan MacMillan High School

Advisory Committees

In order to ensure a wide variety of ideas and proposals are generated through this process HRSB will be creating Advisory Committees for each of the areas consulted, for example in 2007-2008 there will be two Advisory Committees created, one for Halifax Peninsula and one for Eastern Central HRM. The Advisory Committees will meet regularly and will be the group with which many discussions, debates, charrettes and decisions will be made. The Advisory Committees will also be the link to other public involvement events at the school community level, such as focus groups with students.

The following lists are suggested for the Advisory Committees' representatives.

Halifax Peninsula

- HRSB (6 total)
 - Operations and Research (3)
 - Administration Advisor (1)
 - Program Advisor (1)
 - Transportation (1)
- External Resources such as:
 - HRM Planning (1)
 - Urban Development Institute (1)
 - Academic in the urban planning and design field (1)
- School Advisory Committees Representatives (17)
- Community Members (2)
- School Administrators (4 total)
 - Elementary (2)
 - Junior High (1)
 - Senior High (1)
- Students (2)

Eastern Central HRM

- HRSB (6 total)
 - Operations and Research (3)
 - Administration Advisor (1)
 - Program Advisor (1)
 - Transportation (1)
- External Resources such as:
 - HRM Planning (1)
 - Urban Development Institute (1)
 - Academic in the urban planning and design field (1)
- School Advisory Committees Representatives (44)
- Community Members (4)
- School Administrators (16 total)
 - Elementary (8)
 - Junior High (4)
 - Senior High (4)
- Students (4)

Planning Model

The HRSB suggests a six-stage process for creating each of the regional school facility planning proposals. Once all the regions are completed the 5 documents will be incorporated into the 10-Year Master Plan for HRSB's school facilities.

The following outlines the stages in conjunction with the completion of Phase 1, which is the concurrent consultations and plan developments in Peninsula Halifax and Eastern Central HRM. The work in the remaining areas of HRSB will be conducted from 2008-2010 and based on similar time requirements, but are not included in this Request for Proposals.

June 2007	Stage 1: Pre-Plan This stage has been completed by the HRSB. A public information meeting was held in Peninsula Halifax on June 14 th and another was held in Dartmouth on June 25 th . The background, advisory committee membership, general planning process and products were presented and discussed.
September	Stage 2: Establish Advisory Committees and their terms of references.
October	Stage 3: Review historical and current data and discuss strengths and challenges.
November	Stage 4: Vision for the future based on scenarios through discussions, charrettes and focus sessions.
December	Stage 4 (cont.): Vision work continued along with large public information meetings.
Jan. 2008	Stage 5: Plan for attaining the vision which will result in the plan document for each region. The results will be communicated in large public information meetings.
February	Stage 6: Present to the Board for approval and subsequently forward to the Department of Education for future funding considerations.

Consultant Duties

The successful proponent will be required to carry out the following work:

- Work with HRSB staff to define the details of the work including the development of work plans, scope, timelines, and budgets.
- Conduct research on best practices in other school jurisdictions, a literature review on school facility planning practices, and research in development activities in HRM.
- Develop a methodology for facilitating the advisory committees, specifically with regards to the facilitation of large groups.
- Work with HRSB staff in the development of the Advisory Committees' memberships, terms of reference, and decision-making processes.
- With HRSB assistance, manage the details of the Advisory Committees meetings, School Advisory Committee liaison, workshops, charrettes, focus sessions, and any other tasks as required.

- Develop, facilitate and document focus sessions with (but not limited to) the following groups: students, Nova Scotia's Department of Community Services, external community service agencies, HRSB senior staff, and the Chamber of Commerce.
- With HRSB assistance, plan, develop material and manage all large public meetings.
- Provide ongoing communication regarding the status of the project with HRSB, School Advisory Committees, local politicians, and the community at large.
- With HRSB assistance, design and develop all interim and final products from the process.
- Lead the public presentation of the final products to the governing board of HRSB.

The Halifax Regional School Board reserves the right to check all references furnished and consider the responses received in determining the award of this proposal.

The proponent's proposed staff for this service requirement must be knowledgeable in this area of expertise. The Halifax Regional School Board reserves the right to perform investigations as may be deemed necessary to ensure that competent persons will be utilized in the performance of the contract.

Prospective proponents are not eligible to submit a proposal if current or past corporate and/or other interests may in the opinion of the Halifax Regional School Board, give rise to conflict of interest in connection with this proposal. Proponents are to submit with their proposal documents any issue that may constitute a conflict of interest violation for review by the Halifax Regional School Board. The Halifax Regional School Board's decision on this matter will be final.

4. SUBMISSION OF PROPOSAL DOCUMENTS

The Board will not consider service providers who provide service by sub-contracting. The submission of a proposal for this service will be considered as a representation that the proponent has carefully investigated all conditions which may affect or may, at some future date, affect the performance of the services covered by the proposal and other contract documents and the proponent is fully informed concerning the conditions to be encountered, quality and quantity of work to be performed and materials to be furnished; also, that the proponent is familiar with all Federal and Provincial laws, all policies, codes and ordinances of the Halifax Regional Municipality and the Halifax Regional School Board which in any way affect the execution of the work or persons engaged or employed in the work.

The **Proposal** shall include as a minimum:

- a) The individual or firm, office address, telephone number, email address, and facsimile number.
- b) Proponent's Credentials: Proponents shall provide, in detail, their credentials in the field of school facility planning and any information which documents successful and reliable experience in past contracts, especially those contracts related to the requirements of this Request for Proposal. Failure to do so may be cause for rejection of the proposal. Include a description of business history, number of years in operation, experience and financial and audit information.

- c) Proponents shall provide the credentials, name, title, address, telephone number and email address of the project manager(s) who will hold responsibility for managing the services under the proposal. Failure to do so may be cause for rejection of proposal.
- d) The proposal documents must include the following components:
- Project Management including such aspects as project team, roles and responsibilities, reports to HRSB and local politicians, etc.
 - Research Outline including such aspects as best practices, literature review, development plans in the region, etc.
 - Planning Process including such aspects as an indication of an understanding of the general planning model suggested by the HRSB and details on how the work will be executed.
 - Public Participation Strategy by providing details on the methodology and organizational framework with regards to working with the Advisory Committees, delivering and documenting focus sessions and large public meetings, and strategies for consulting other target audiences and the methods of public involvement that will be employed.
 - Communications Strategy including such aspects as newsletters, websites, media releases, etc.
 - Products which include, but are not limited to, the 2 regional proposals that represent Phase 1 of the 10-Year Master Plan.
- e) Proponents shall provide a list of three (3) applicable contract references for projects considered identical or similar to the requirements of this Request for Proposal. Failure to do so may be cause for rejection of proposal. The list should include the following information:
- i) Company Name and Address
 - ii) Contracting Officer and Telephone Number
 - iii) A brief, written description outlining the service you provided.
- f) A clear explanation of how the proponent will protect confidentiality of all relevant information provided by the Board.
- g) Additional brief facts which you feel are critical in evaluating your proposal.
- h) As this is a request for consulting services, the Board(s) requires pricing based on a fixed amount. Subsequently, an official purchase order will be provided by the Halifax Regional School Board.
- i) Sealed proposals marked “RFP #3211 - SCHOOL FACILITY PLANNING CONSULTANT” must be received at 90 Alderney Drive, Dartmouth, NS on or before **12:00 P.M. Thursday, August 9 , 2007**. Submit **(5) COPIES OF PROPOSAL TO:**

Halifax Regional School Board
90 Alderney Drive

Dartmouth, Nova Scotia
B2Y 4S8

Proponents are invited to a public opening immediately following the closing to acknowledge receipt of proposals.

5. EXCEPTIONS

The proponent shall furnish a statement on company letterhead giving complete description of any exceptions to the terms, conditions and specifications. Failure to furnish the statement will mean that the proponent agrees to meet all requirements of the Request for Proposal.

6. PROPOSAL EVALUATION

Evaluation of proposals will be by a committee formed by the Board. The Board reserves the right to do a comparative evaluation of all proposals received and evaluate them based on considerations, which in the Board's sole opinion would yield the best overall value/service. The Halifax Regional School Board intends to award based on the following evaluation criteria:

Proponent's overall response to this Request, including, but not limited to:

- a) Proponent's corporate experience/background;
- b) Qualifications of the project manager(s) that have been identified as those providing the service;
- c) Proponent's provision of guarantees regarding confidentiality.
- d) Proponent's overall responsiveness in clearly stating the proponent's understanding of the Request for Proposal subject matter and their approach to accomplishing the specified services within identified timelines; and
- e) Cost of the service.

The evaluation procedure will include a short-list based on the stated criteria in this document. Short-listed respondents may be asked to prepare a presentation, prior to the final selection. Only two or three candidates will be contacted to make presentations.

7. AWARD OF PROPOSAL

This Request for Proposal should not be construed as a contract to purchase goods or services. The successful proponent shall receive an official purchase order from the Board which becomes part of the contract with the Halifax Regional School Board. The Halifax Regional School Board is not bound to accept the lowest priced or any proposal of those submitted.

The Halifax Regional School Board will not be obligated in any manner to any proponent whatsoever until an award letter and purchase order has been issued to the successful proponent.

8. SERVICE CONTRACT

This document, the successful proponent's response, the Board's award letter and the Board's purchase order, will be considered the service contract between the successful proponent and the Board.

9. PROJECT COORDINATION

After contract award, all coordinating for services will be with the **Superintendent of Schools or designate**. The successful proponent shall designate their proposed project manager in writing and all coordination for services between the Halifax Regional School Board and the successful proponent shall be the responsibility of the designated manager.

GENERAL INFORMATION

1. INQUIRIES

All inquiries related to this request for proposals must be directed, in writing, to Madelyn Bell, Coordinator of Procurement (902) 464-2000, Extension 2010 E-Mail: mbell@hrsb.ns.ca. Information obtained from any other source is not official and will not bind the Board.

2. INDEMNITY

If the contract is awarded, the successful proponent will be required to indemnify and hold the Halifax Regional School Board harmless against all liability and expenses, including solicitor's fees, howsoever arising or incurred, alleging damage to property or injury to, or death of, any person arising out of or attributable to the contractor's performance of the contract awarded.

3. TERMINATION

Termination for Convenience: The Halifax Regional School Board may terminate a contract, in whole or in part, whenever the Halifax Regional School Board determines that such a termination is in the best interest of the Halifax Regional School Board, without showing cause, upon giving 30 days written notice to the proponent. The Halifax Regional School Board shall pay all contract costs up to the date of termination. However, in no event shall the proponent be paid an amount which exceeds the bid price for the work performed.

Termination for Default: When the proponent has not performed or has unsatisfactorily performed the contract, the Halifax Regional School Board may terminate the contract for default. Upon termination for default, outstanding payment will be withheld at the discretion of the Halifax Regional School Board. Failure on the part of the proponent to fulfill the contract obligations shall be considered just cause for termination of the contract. The proponent will be paid for work satisfactorily performed prior to termination, less any excess costs incurred by the Halifax Regional School Board in re-procuring and completing the work.

4. INTEGRATION

This Request for Proposal document, the proponent's response to this Proposal, and the Board's purchase order to the successful proponent contain the entire understanding between parties, and any additions or modifications hereto may only be made in writing executed by both parties.

5. PUBLIC INFORMATION/PROPRIETARY INFORMATION

The Halifax Regional School Board operates under the Nova Scotia Freedom of Information and Protection of Privacy Act which permits access to most records and documents.

6. CONFIDENTIALITY

The selected proponent agrees not to release or in any way cause to release any confidential information of the Halifax Regional School Board.

The proponent acknowledges that all information provided herein or within the specifications or attachments is confidential, and the proponent agrees to maintain all such information in confidence and to use such information only for the purpose of responding to this Request for Proposal. The proponent further agrees to indemnify and hold the Halifax Regional School Board harmless against any claim, loss or damages, howsoever caused, and including legal costs, that may arise from any breach of such confidentiality by the proponent, its agents or employees.

The proponent shall be deemed to agree with provision or confidentiality unless all material and any copies are returned, complete and intact, to the Halifax Regional School Board within five (5) days of receipt hereof.

7. Any respondent or respondents finding any discrepancy in or omission from the proposal, in doubt as to their meaning, or feeling that the proposal is discriminatory, shall notify at once the Halifax Regional School Board Office in writing within five (5) days of the scheduled opening of proposals. Exceptions as taken in no way obligate the Halifax Regional School Board to change the proposal. The Halifax Regional School Board will notify all respondents in writing, by addendum duly issued, of any interpretations made of proposal instructions.
8. The Halifax Regional School Board reserves the right to reject any or all proposals or parts of proposals, when in this reasoned judgment, the public interest will be served thereby. The Halifax Regional School Board may waive formalities or technicalities in proposals as the interest of the Halifax Regional School Board may require. The Halifax Regional School Board may waive minor differences in the proposal provided these differences do not violate the proposal intent.
9. Disputes: In cases of dispute as to whether or not an item or service quoted or delivered meets proposal requirements, the decision of the Halifax Regional School Board, or authorized representatives, shall be final and binding on all parties.
10. Proponents' Expenses: Proponents are solely responsible for their own expenses in preparing, delivering or presenting a proposal and for subsequent negotiations with the Halifax Regional School Board, if any.

11. The Halifax Regional School Board encourages the promotion of business with contractors who have put in place employment equity and affirmative action programs and practices in accordance with Federal and Provincial legislation and guidelines.
12. The Halifax Regional School Board encourages the promotion of business with contractors who have put in place environmental sustainability programs and practices, in particular, those related to energy efficiency.

**REQUEST FOR PROPOSALS
SCHOOL FACILITY PLANNING CONSULTANT**

PROPOSAL SUBMISSION FORM

The undersigned confirms this entire document has been carefully examined and that its contents are fully understood. In consideration thereof, the undersigned agrees to provide the above services to the Board in accordance with these documents, and meeting all the requirements and specifications outlined.

COMPANY NAME: _____
ADDRESS: _____

\$ _____
(MUST BE INCLUSIVE OF ALL EXPENSES, EXCLUDING HST)

Company Representative	Position/Title
------------------------	----------------

Telephone	Fax Number
-----------	------------

Signature	E-Mail Address
-----------	----------------

REFERENCES:

1)	CONTACT NAME	COMPANY NAME
	_____	_____
	CONTACT PHONE	PROJECT NAME
	_____	_____
2)	CONTACT NAME	COMPANY NAME
	_____	_____
	CONTACT PHONE	PROJECT NAME
	_____	_____
3)	CONTACT NAME	COMPANY NAME
	_____	_____
	CONTACT PHONE	PROJECT NAME
	_____	_____

PROJECT STAFF:

NAME

EXPERENCE WITH THIS TYPE OF PROJECT

NAME

EXPERENCE WITH THIS TYPE OF PROJECT

NAME

EXPERENCE WITH THIS TYPE OF PROJECT

PROJECT MANAGER:

NAME

PHONE NUMBER

CREDENTIALS:

SCHOOL FACILITY PLANNING CONSULTANT

Service Provider Evaluation

Company Name: _____

<i>0% = lowest 100% = highest</i>	Possible Percentage	Score
Company Stability	10%	
Pricing	25%	
Ability to provide service	25%	
Experience/References	15%	
Equipment/Staff	15%	
Ability to respond immediately to an assignment	10%	
<i>Total</i>	100%	

_____ Date

_____ Evaluated by:

APPENDIX 1

Details of Schools in Phase 1

Halifax Peninsula: Citadel High School Family of Schools

Level	School	Grades Offered	French Immersion	Total Enrolment as of Sept. 30/06
Elementary	Inglis Street Elementary	Primary to Gr. 6		192
Elementary	Joseph Howe	Primary to Gr. 6 (and 4+ Program)		114
Elementary	LeMarchant-St. Thomas School	Primary to Gr. 6	Yes	301
Elementary	Sir Charles Tupper	Primary to Gr. 6		269
Elementary	Springvale	Primary to Gr. 6		222
Elementary	St. Catherine's	Primary to Gr. 6	Yes	314
Elementary	St. Joseph's A. McKay	Primary to Gr. 6 (and 4+ Program)	Yes	220
Elementary	St. Mary's Elementary	Primary to Gr. 6		132
Elementary	St. Stephen's	Primary to Gr. 6		234
Elementary	Westmount	Primary to Gr. 6		309
Elementary and Junior High	Oxford School	Primary to Gr. 9	Yes (grades 7 to 9 only)	379
Elementary and Junior High	St. Patrick's-Alexandra	Primary to Gr. 9		133
Junior High	Cornwallis Junior High	Grades 7 to 9		237
Junior High	Gorsebrook Junior High	Grades 7 to 9	Yes	244
Junior High	Highland Park Junior High	Grades 7 to 9		179
Junior High	St. Agnes	Grades 7 to 9		274
High School	Citadel High	Grades 10 to 12	Yes	1322 (as of April 30/07)

Eastern Central HRM: Auburn Drive High Family of Schools

Level	School	Grades Offered	French Immersion	Total Enrolment as of Sept. 30/06
Elementary	Astral Drive Elementary	Primary to Gr. 6	Yes	497
Elementary	Bell Park Academic Center	Primary to Gr. 6	Yes	344
Elementary	Caldwell Road Elementary	Primary to Gr. 6		338
Elementary	Colby Village Elementary	Primary to Gr. 6		245
Elementary	Humber Park Elementary	Primary to Gr. 6		257
Elementary	Joseph Giles Elementary	Primary to Gr. 6		296
Junior High	Astral Drive Junior High	Grades 7 to 9	Yes	628
Junior High	Graham Creighton Junior High	Grades 7 to 9	Yes	467
High School	Auburn Drive High	Grades 10 to 12	Yes	1149

Eastern Central HRM: Cole Harbour District High Family of Schools

Level	School	Grades Offered	French Immersion	Total Enrolment as of Sept. 30/06
Elementary	Atlantic View Elementary	Primary to Gr. 6		160
Elementary	Colonel John Stuart Elementary	Primary to Gr. 6		204
Elementary	George Bissett Elementary	Primary to Gr. 6		193
Elementary	Nelson Whynder	Primary to Gr. 6 (and 4+ Program)		115
Elementary	Oceanview Elementary	Primary to Gr. 4		322
Elementary	R.K. Turner Elementary	Primary to Gr. 6		182
Elementary	Seaside Elementary	Grades 4 to 6 (English Grades 5 to 6 only)	Yes (Grades 4 to 6)	365
Elementary	Tallahassee Community	Primary to Gr. 4	Yes	443
Elementary and Junior High	Ross Road	Primary to Gr. 9	Yes (Grades 7 to 9)	443
Junior High	Eastern Passage Education Centre	Grades 7 to 9	Yes	543
Junior High	Sir Robert Borden Junior High	Grades 7 to 9	Yes	318
High School	Cole Harbour District High	Grades 10 to 12	Yes	1163

Eastern Central HRM: Dartmouth High Family of Schools

Level	School	Grades Offered	French Immersion	Total Enrolment as of Sept. 30/06
Elementary	Crichton Park	Primary to Gr. 6		234
Elementary	Harbour View Elementary	Primary to Gr. 6 (and 4+ Program)		258
Elementary	Hawthorn Elementary	Primary to Gr. 6		191
Elementary	John MacNeil	Primary to Gr. 6		221
Elementary	Shannon Park Elementary	Primary to Gr. 6	Yes	493
Elementary	South Woodside	Primary to Gr. 6 (and 4+ Program)		144
Elementary	Southdale-North Woodside	Primary to Gr. 6		362
Elementary and Junior High	Bicentennial School	Primary to Gr. 9		400
Junior High	John Martin Junior High	Grades 7 to 9		237
Junior High	Prince Arthur Junior High	Grades 7 to 9	Yes	475
High School	Dartmouth High	Grades 10 to 12	Yes	102

Eastern Central HRM: Prince Andrew High Family of Schools

Level	School	Grades Offered	French Immersion	Total Enrolment as of Sept. 30/06
Elementary	Admiral Westphal	Primary to Gr. 6		161
Elementary	Alderney	Primary to Gr. 6		113
Elementary	Bel Ayr	Primary to Gr. 6		221
Elementary	Brookhouse	Primary to Gr. 6		291
Elementary	Ian Forsyth	Primary to Gr. 6		321
Elementary	Michael Wallace	Primary to Gr. 6		284
Elementary	Mount Edward Elementary	Primary to Gr. 6		203
Elementary	Portland Estates Elementary	Primary to Gr. 6		419
Junior High	Caledonia Junior High	Grades 7 to 9	Yes	392
Junior High	Ellenvale Junior High	Grades 7 to 9	Yes	415
Junior High	Eric Graves Memorial Junior High	Grades 7 to 9		262
High School	Prince Andrew High	Grades 10 to 12	Yes	1215

APPENDIX 2

“Imagine Our Schools” Presentation



Imagine Our Schools



Imagine Our Schools

Background

Age of Facilities
Halifax Peninsula

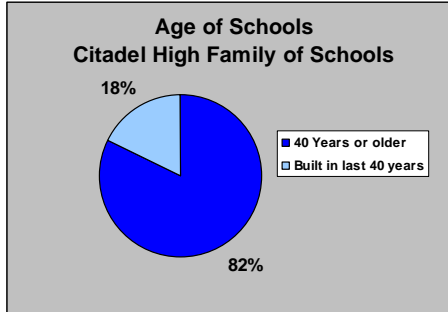
BUILT	
1921	St. Josephs-A. McKay Elementary (renovation 1960)
1923	LeMarchant-St. Thomas Elementary (renovations 1930, 1958)
1929	Sir Charles Tupper Elementary (renovation 1955)
1938	Oxford Elementary/Junior High (renovations 1959, 1967)
1941	Queen Elizabeth High* (renovations 1958, 1959, 1963)
1948	St. Stephens Elementary (renovation 1950)
1950	Cornwallis Junior High
1950	Gorsebrook Junior High (renovation 1971)
1950	Saint Mary's Elementary
1950	Westmount Elementary
1954	St. Patrick's High* (renovation 1968)
1955	Highland Park Junior High
1955	Springvale Elementary
1956	St. Catherine's Elementary (renovation 1961)
1962	Inglis Street Elementary
1967	Joseph Howe Elementary
1971	St. Patricks-Alexendra Elementary/Junior High
1974	St. Agnes Junior High (renovation 1976)
2007	Citadel High

*schools closed at end of school year 2006/2007



Background

Age of Facilities
Halifax Peninsula



Background

Age of Facilities
Eastern Central HRM
1940's and '50's

BUILT	
1946	Harbour View Elementary (renovation 1972)
1951	Bicentennial Elementary/Junior High (renovations 1963, 1975)
1952	Shannon Park Elementary (renovation 1965)
1953	Alderney Elementary (renovation 1966)
1953	Southdale-North Woodside Elementary (renovation 1960)
1954	Oceanview Elementary
1955	Prince Arthur Junior High (renovation 1967)
1959	Dartmouth High (renovations 1961, 1967)
1959	Prince Andrew High (renovations 1970, 1978, 1986)
1959	South Woodside Elementary (renovation 1979)





Background

Age of Facilities
 Eastern Central HRM
 Early 1960's

BUILT	
1960	Atlantic View Elementary
1960	Colonel John Stuart Elementary
1960	Crichton Park Elementary
1960	Michael Wallace Elementary
1962	Mount Edward Elementary
1963	Caledonia Junior High
1963	John Martin Junior High
1964	Bel Ayr Elementary
1964	Caldwell Road Elementary
1964	Graham Creighton Junior High (renovation 2001)



Background

Age of Facilities
 Eastern Central HRM
 Late '60's and Early '70's

BUILT	
1965	Ian Forsyth Elementary
1967	Brookhouse Elementary (renovation 1971)
1967	Ellenvale Junior High
1968	Humber Park Elementary
1968	John MacNeil Elementary
1969	Sir Robert Borden Junior High
1970	Ross Road Elementary/Junior High
1971	Hawthorn Elementary
1974	Seaside Elementary





Background

Age of Facilities
Eastern Central HRM

Late '70's and 1980's

BUILT	
1975	Admiral Westphal Elementary
1975	Colby Village Elementary
1976	Eric Graves Memorial Junior High
1977	R.K. Turner Elementary
1979	Bell Park Academic Center (Elementary)
1979	Cole Harbour High
1981	George Bissett Elementary
1981	Joseph Giles Elementary
1984	Astral Drive Elementary
1988	Astral Drive Junior High



Background

Age of Facilities
Eastern Central HRM

1990's to 2000

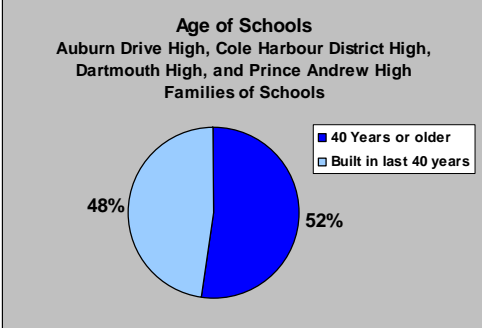
BUILT	
1991	Tallahassee Community (Elementary)
1993	Nelson Whynder Elementary
1995	Auburn Drive High
1999	Eastern Passage Education Centre (Junior High)
2000	Portland Estates Elementary





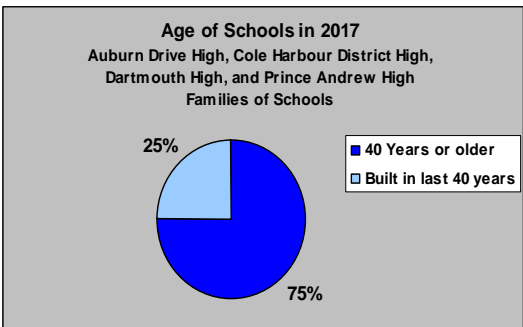
Background

Age of Facilities
Eastern Central HRM



Background

Age of Facilities
Eastern Central HRM





Background

Age of Facilities

- Ability to provide programs affected by aging facilities and space designs
- Issues of technology, technology education, science lab space, gymnasiums, art and drama studio space, etc. in support of the Public School Program
- Issues of cafeteria space
- Issues of accessibility

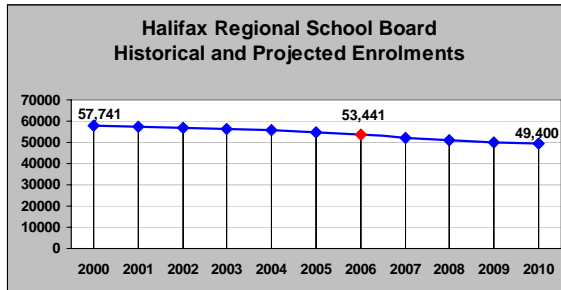


Background

Enrolment Decline

Decline of 4,300 students in HRSB from 2000/2001 to 2006/2007

Sources: HRSB and Nova Scotia Department of Education

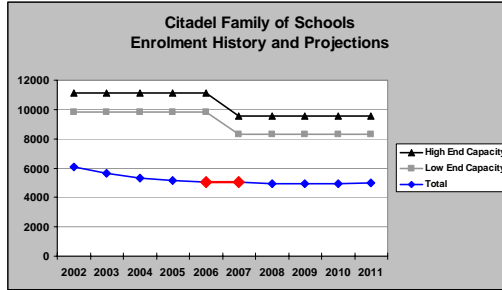




Background

Citadel Family of Schools

- Change in capacity is due to the closure of Queen Elizabeth and St. Patrick's High Schools



Source: HRSB



Background

Family of Schools	2002-2006		2006	2011 (projected)	
	Enrolment Decline	Capacity	Extra Students Capability	Capacity	Extra Students Capability
Citadel High	-17%	45%-52%	4,763	52%-60%	3,347
			*approx. 3,200 in 2007 due to closures of St. Pat's and QEH		

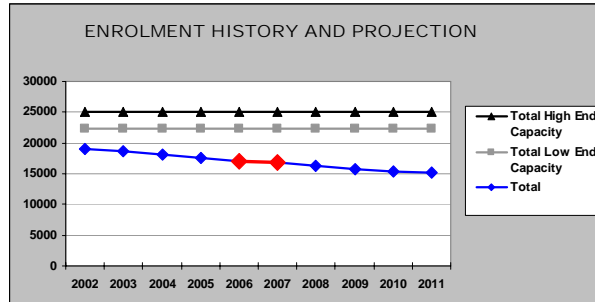




Background

4 Families of Schools

- Auburn Drive High
- Cole Harbour District High
- Dartmouth High
- Prince Andrew High



Source: HRSB



Background

Family of Schools	2002-2006		2006		2011 (projected)	
	Enrolment Decline	Capacity	Extra Students Capability	Capacity	Extra Students Capability	
Auburn Drive High	-7%	81%-91%	427	70%-79%	985	
Cole Harbour District High	-7%	70%-80%	1,142	65%-73%	1,500	
Dartmouth High	-16%	57%-64%	2,331	54%-61%	2,531	
Prince Andrew High	-11%	69%-78%	1,241	56%-63%	2,069	
Total (4 Families)	-10%	68%-77%	5,141	61%-68%	7,085	



Background

Population Shift from Urban to Suburban

Total Population (incl. adults etc.) within the Boundaries	1991	2001	Change 1991 to 2001
Citadel High Family	65,206	63,780	- 1,426
Auburn Drive High Family	17,578	20,617	+ 3,039
Cole Harbour District High Family	21,560	23,830	+ 2,270
Dartmouth High Family	38,431	35,408	- 3,023
Prince Andrew High Family	30,162	30,702	+ 540



Sources: Statistics Canada and Baragar Demographics



Background

HRM Regional Plan

Predicts a population increase of 84,400 persons by 2026

- 25% will occur in Dartmouth (within the Circumferential) and Halifax Peninsula
- 50% will occur in the suburban areas
- 25% will occur in rural areas

Estimate of a possible additional 50,000 people within the boundary of these families of schools by 2026

Source: 2006, HRM Regional Municipal Planning Strategy





Background

HRM Regional Plan

- “By 2026, there will be more than twice the number of people over the age of 65 than in HRM today, and the number of school aged children is expected to level off.”
Source: 2006, HRM Regional Municipal Planning Strategy
- The projections used by HRM indicate the population cohorts of school aged children level off at, or below, the 2001 values.
Source: 2006, HRM Regional Municipal Planning Strategy
- HRSB will collaborate with HRM on planning initiatives across the region.



Background

Chronology

- February 2002: New Capital list approved by HRSB and forwarded to the Department of Education
- June 2003: Education Minister announced the province will build 3 new schools in the HRSB
- December 2004: HRSB Board approved new priority list and forwarded it to the Department of Education





Background

Chronology

- August 2005: Revised draft submission forwarded to Department of Education for information
- September 2005: HRSB approved the Capital Projects submission
- 2005-Current: Department of Education has not approved any additional projects submitted by HRSB



Background

Chronology

- November 2006: HRSB committed to public consultation with the SACs from LeMarchant-St. Thomas, Inglis Street, and Saint Mary's schools
- January 2007: Superintendent held a public meeting and committed to consult with the schools in the Citadel High Family regarding future planning
- June 2007: Department of Education announced delay in new school construction and renovations in HRSB





Background

Chronology

- June 2007: Letter received from the Department of Education which states:

"The Halifax Regional School Board and the Department of Education agree that it would be timely and helpful if the Halifax Regional School Board undertook a review of proposed projects, under utilized space and changing demographics for the Dartmouth/Eastern Passage area and Halifax Peninsula prior to the Department of Education and provincial Cabinet considering the most recent School Capital Construction Report".



Consultation Purpose

To receive community-based input for the development of regional proposals for school facility needs.

The outcome of all consultations will be the development of the 10-Year Master Plan.





Consultation Timeline

2007/2008 – 2 areas in HRSB

Peninsula Halifax

- Family of Schools: Citadel High School

Eastern Central HRM

- Dartmouth, Cole Harbour, Prestons and Eastern Passage
- Families of Schools: Dartmouth High School, Prince Andrew High School, Cole Harbour District High School and Auburn Drive High School



Consultation Timeline

2008/2009

North Central HRM

- Families of Schools: C.P. Allen High School, Lockview High School, Millwood High School, and Sackville High School

2009/2010

Western HRM

- Families of Schools: Sir John A. Macdonald High School, J.L. Ilsley High School, and Halifax West High School

Eastern Rural HRM

- Families of Schools: Musquodoboit Rural High School, Eastern Shore District High School, and Duncan MacMillan High School





Consultation Process

- HRSB will facilitate the consultation processes in each area.
- HRSB will create an Advisory Committee for each area.
 - HRSB will provide administrative and research support for the committees.
 - It is anticipated that the Advisory Committees will meet once prior to the consultation process.
 - The Advisory Committees will be required to attend all community consultations.



Advisory Committee Halifax Peninsula

Halifax Peninsula Committee Members	
<ul style="list-style-type: none"> • HRSB (6 total) <ul style="list-style-type: none"> – Operations/Research (3) – Administration Advisor (1) – Program Advisor (1) – Transportation (1) • External Resources such as: <ul style="list-style-type: none"> – HRM Planning (1) – Urban Development Institute (1) – Academic (1) 	<ul style="list-style-type: none"> • SACs (17) • Community Members (2) • School Administrators (4 total) <ul style="list-style-type: none"> – Elementary (2) – Junior High (1) – Senior High (1) • Students (2)





Advisory Committee Eastern Central HRM

Eastern Central Committee Members	
<ul style="list-style-type: none"> • HRSB (6 total) <ul style="list-style-type: none"> – Operations/Research (3) – Administration Advisor (1) – Program Advisor (1) – Transportation (1) • External Resources such as: <ul style="list-style-type: none"> – HRM Planning (1) – Urban Development Institute (1) – Academic (1) 	<ul style="list-style-type: none"> • SACs (44) • Community Members (4) • School Administrators (16 total) <ul style="list-style-type: none"> – Elementary (8) – Junior High (4) – Senior High (4) • Students (4)



Consultation Schedule

Timeline in chart is based on concurrent consultations in Halifax Peninsula and Dartmouth in 2007-2008. Consultations in the remaining areas of HRSB will be held from 2008-2010.

Stage 1 Pre-Plan	Stage 2 Establish Advisory Committee	Stage 3 Review	Stage 4 Vision	Stage 5 Plan	Stage 6 Present to the Board
June 2007	September	October	November	December	January 2008





Will we be able to implement the results of the consultation?

Some of the decisions are the responsibility of the Board, while others are determined by the Province.

- The Department of Education must consider HRSB's needs in the context of provincial capital needs.
- The Province of Nova Scotia is the ultimate decision maker on the school capital program.
- The Department of Education's funding availability and the timing of the funding for capital programs will determine HRSB's ability to commit to new buildings, renovations, etc.



Questions

