



**HALIFAX REGIONAL SCHOOL BOARD
REGULAR BOARD MEETING
MINUTES
November 30, 2011
6:00 p.m.**

A Regular Board Meeting was held this date in the Board Chambers,
33 Spectacle Lake Drive, Dartmouth, NS.

PRESENT: Irvine Carvery Sheryl Blumenthal-Harrison
David Finlayson Gina Conrod
Chris Poole David Cameron
Donna Hubbard Steve Brine
Kirk Arsenault Gin Yee

Callahan Murphy, Student Advisor
Suzanne Gray, Deputy Student Advisor
Ian Pickard, Legal Counsel, McInnes Cooper

REGRETS: Alan Lowe, Senior Executive Director, Public Schools

STAFF: Carole Olsen, Superintendent
Selena Henderson, Corporate Secretary
Denise Bell, Senior Staff Advisor
Mike Christie, Director, Human Resource Services
Geoff Cainen, Director, Program
Terri Thompson, Director, Financial Services
Charles Clattenburg, Director, Operations Services
Danielle McNeil-Hessian, Director, School Administration
Doug Hadley, Coordinator, Communications
Heather Chandler, Coordinator, Diversity Management
Gerard Costard, Coordinator, Information Technology
Elwin LeRoux, Coordinator, School Administration
Dale Armstrong, Coordinator, School Administration
Ron Heiman, Coordinator, Property Services - Maintenance
John Swales, Manager, Occupational Health and Safety
Sandra Thomas, Executive Administrative Assistant
Vicki Palmeter, Assistant to the Corporate Secretary

1. CALL TO ORDER

The Superintendent called the meeting to order at 6:09 p.m.

2. ELECTION OF CHAIR

Ian Pickard, Legal Counsel, and Selena Henderson, Corporate Secretary, acted as scrutineers.

By open nomination, the Superintendent received two nominations for the position of Chair: Steve Brine and Irvine Carvery.

Steve Brine and Irvine Carvery accepted the nominations.

Irvine Carvery was elected Chair of the Halifax Regional School Board, and took his seat as Chair thanking the members for their support.

3. ELECTION OF VICE-CHAIR

By open nomination, the Chair received two nominations for the position of Vice-Chair: Gina Conrod and Gin Yee.

Gina Conrod and Gin Yee accepted the nominations.

Gina Conrod was elected Vice-Chair of the Halifax Regional School Board.

It was moved and seconded (Blumenthal-Harrison/Poole) that the scrutineer destroy the ballots.

(CARRIED)

4. APPROVAL OF AGENDA

It was moved and seconded (Poole/Brine) that amend the agenda and add item 11.1 Electoral Boundary Review and 12.1.2 Election of Audit Committee Members, amend the date of the agenda to November 30, 2011, and add in-camera items 16.3 Snow Storm Accountability, 16.4 Central Spryfield, and 16.5 Censure.

(CARRIED)

It was moved and seconded (Poole/Brine) that the amended agenda be approved.

(CARRIED)

5. AWARDS / PRESENTATIONS

5.1 Chantel Arbuckle

Chantel Arbuckle shared a poem that she presented at the September 2011 African Diaspora Heritage Trail Conference.

6. PUBLIC SUBMISSIONS

7. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES

October 26, 2011 (Regular Board)

It was moved and seconded (Brine/Blumenthal-Harrison) that the minutes/business arising from the minutes of the October 26, 2011, Regular Board meetings be approved.

(CARRIED)

8. CORRESPONDENCE

9. CHAIR'S REPORT

Irvine Carvery, Chair, presented the Chair's Report. A copy of the Chair's report is filed with the minutes.

10. SUPERINTENDENT'S REPORT

Carole Olsen, Superintendent, presented the Superintendent's Annual Report. A copy of the Superintendent's Annual Report is filed with the minutes.

11. ITEMS FOR DECISION

11.1 Report #11-11-1323 – Electoral Boundary Review – Charles Clattenburg, Director, Operation Services, and Jill McGillicuddy, Planner

It was moved and seconded (Finlayson/Brine) that the Board approve the proposed action plan:

- **Public consultation which will include:**
 - **public advertisement describing the Board's proposed electoral boundaries and requesting public comment to a special website address**
 - **direct communications with the SACs, invitation of comments for comments via a special website address**

(CARRIED)

It was moved and seconded (Cameron/Arsenault) that when the Governing Board receives the information on boundaries for the Halifax Regional School Board from staff that the proposal be accepted as presented.

It was moved and seconded (Poole) to waive the notice of motion.

(DFEATED)

12. COMMITTEE REPORTS

12.1 Audit Committee – Committee Chair Steve Brine

12.1.1 Report #11-10-1321 – September 30, 2011, Quarterly Financial Update

It was moved and seconded (Brine/Blumenthal-Harrison) that the Board receive the September 30, 2011, Quarterly Business Plan and Financial Update report for information.

(CARRIED)

12.1.2 Elections of Audit Committee Members

It was moved and seconded (Finlayson/Brine) that the Board elect Board Members Steve Brine, Sheryl Blumenthal-Harrison, Chris Poole and Irvine Carvery as members to the Audit Committee.

(CARRIED)

10.1 Nova Scotia School Board Association - Board Member David Cameron, NSSBA Director

It was moved and seconded (Cameron/Arsenault) that the Board accept the Nova Scotia School Board Association report for information.

(CARRIED)

13. INFORMATION ITEMS

13.1 Report 11-10-1319 – Occupational Health & Safety – Quarterly Update April 1 to June 30, 2011 – Mike Christie, Director, Human Resource Services and John Swales, Manager, Occupational Health & Safety

It was moved and seconded (Blumenthal-Harrison/Arsenault) that the Board accept Report 11-10-1319 – Occupational Health & Safety – Quarterly Update April 1 to June 30, 2011 for information.

(CARRIED)

14. NOTICE OF MOTION

Board Member David Cameron provided the following notice of motion:

That the boundaries of the Halifax Regional School Board as proposed by staff be approved without debate or amendment.

Board Member Sheryl Blumenthal-Harrison provided the following notice of motion:

To reconsider membership in the Nova Scotia School Board Association in the following year.

15. DATE OF NEXT MEETING

Board Meeting – December 14, 2011

16. IN-CAMERA

It was moved and seconded (Yee/Brine) to move in-camera.

(CARRIED)

16.1 Contract – Terri Thompson, Director, Financial Services

16.2 Financial Update – Carole Olsen, Superintendent

16.3 Snow Storm Accountability – Board Member Sheryl Blumenthal-Harrison

16.4 Central Spryfield – Board Member Sheryl Blumenthal-Harrison

16.5 Censure – Board Member Sheryl Blumenthal-Harrison

It was moved and seconded (Yee/Brine) to move into regular sessions.

(CARRIED)

It was moved and seconded (Yee/Brine) to approve motions made in-camera.

(CARRIED)

17. ADJOURNMENT

It was moved and seconded (Yee/Brine) that the meeting be adjourned.

(CARRIED)

Meeting was adjourned at 10:07 pm.

Irvine Carvery
Chair
Halifax Regional School Board

Selena Henderson
Corporate Secretary

Prepared by Vicki Palmeter
Assistant to the Corporate Secretary

APPROVED