

OUT-OF-AREA REQUESTS

Parents and legal guardians may seek placement for students in a school outside of their area (neighbourhood) school.

TIMELINES AND PROCEDURES

- ◆ **Paper request option:** *Out-of-Area Request* forms are available at your neighbourhood school. These forms will be accepted at the receiving schools on or after **April 2, 2012**.
- ◆ **Electronic request option:** An online *Out-of-Area Request* is available at www.hrsb.ns.ca beginning on April 2 at 8:00 am. The electronic submission is automatically sent to the receiving school.
- ◆ The principal of the school where the placement is requested will respond to *Out-of-Area Requests* based on the order in which they are received. A response to all requests will be made **by June 29, 2012**.
- ◆ Once a student's request is accepted, reapplication is not necessary for subsequent years.

- ◆ Parents/guardians are responsible for transportation for students accepted through the Out-of-Area process.

For information concerning registration, please contact the principal of your neighbourhood school.

Creating School Populations, Pupil Transportation and French Second Language policies are available from the school principal or on-line at the Halifax Regional School Board website (www.hrsb.ns.ca).

Halifax Regional School Board
33 Spectacle Lake
Dartmouth, NS
B3B 1X7

902.464.2000
www.hrsb.ns.ca



Halifax Regional
School Board



Registration

Information

For The
2012-2013
School Year

Registration for the 2012–2013 School Year...

Where to Register

- ◆ Students will register for all programs (English and French Immersion) at the school serving the area (neighbourhood) in which they reside.
- ◆ A student's residence is defined as the primary residence of the student's parents or legal guardians.

When to Register

- ◆ Each school will publicize its exact registration dates and times.
- ◆ All school registrations will be completed by **March 1, 2012**.

If your son/daughter is registering for a Grade Primary program...

- ◆ A child must be five years of age on or before **December 31, 2012** to register for Grade Primary.
- ◆ Proof of age, primary residence, health card number and expiry date must be provided at the time of registration.

If your son/daughter is registering for Early French Immersion Program in Grade Primary...

- ◆ The Early French Immersion Program is available for students who live within designated boundaries of the Halifax Regional School Board and who register by **March 1, 2012**. For further information regarding eligibility, contact the principal of your neighbourhood school.
- ◆ Parents/guardians of students residing outside the areas of eligibility may seek placement for their son/daughter in an Early French Immersion Program through the *Out-of-Area Request* process. There is no guarantee of acceptance. The transfer request will be considered by the principal of the school to which the transfer is requested based upon the nature of the receiving class and available resources in the school.

If your son/daughter is registering for Junior High...

- ◆ Registration will take place at the elementary school your son/daughter currently attends.
- ◆ Each school will publicize its exact dates for student orientation and course selection.

If your son/daughter is registering for the Late French Immersion Program in Grade 7...

- ◆ The Late French Immersion Program is available for students who live within designated boundaries of the Halifax Regional School Board and who register by **March 1, 2012**. For further information regarding eligibility, contact the principal of your neighbourhood school.
- ◆ Parents/guardians of students residing outside the areas of eligibility may seek placement for their son/daughter in a Late French Immersion Program through the *Out-of-Area Request* process. There is no guarantee of acceptance. The transfer request will be considered by the principal of the school to which the transfer is requested based upon the nature of the receiving class and available resources in the school.

If your son/daughter is registering for Senior High...

- ◆ Registration will take place at the junior high school your son/daughter currently attends.